

*Adopted at AGM 17 September, 1998.  
Approved by Registrar of Incorporated Societies 16 October, 1998.*

**RULES  
of  
THE CANTERBURY MOUNTAINEERING CLUB  
(Incorporated)**

**NAME**

- 1 The name of the Club shall be “The Canterbury Mountaineering Club (Incorporated)”.

**INTERPRETATION**

- 2 In these Rules, “Club” means “The Canterbury Mountaineering Club (Incorporated)”; “Committee” means the Committee for the time being appointed under Rules 16 and 17 of these Rules; “Year” or “Financial Year” means the financial year of the Club which shall extend from the 1st day of April in each year to the 31st day of March in the succeeding year. “Resolution” means a resolution passed by a majority of those present and voting at a general or committee meeting; and “Special Resolution” means a resolution passed by a two-thirds majority of those present and voting at a general or committee meeting.

**OBJECTS**

- 3 The objects of the Club are:
  - (a) To promote and encourage climbing, mountaineering, tramping, rock climbing and sports climbing.
  - (b) To promote and assist members to organize trips in New Zealand and overseas.

- (c) To, as far as practicable, provide and maintain accommodation for members on trips in the mountains.
- (d) To provide instruction in all aspects of climbing, mountaineering and tramping.
- (e) To promote safe climbing, mountaineering and tramping and to participate in search and rescue exercises and operations.
- (f) To promote the preservation of New Zealand's mountain country for recreational pursuits.
- (g) To promote and protect the native flora and fauna and the natural features of New Zealand.
- (h) To encourage social activities for members, by providing club-rooms and holding regular meetings.
- (i) In pursuance of these Objects the Club shall have the following powers:
  - (i) To contribute to the funds of any other club, society, institution or other body having objects in whole or in part similar to those of the Club.
  - (ii) To acquire or dispose of personal property to support the Club's activities.
  - (iii) To form branches of the Club as decided by a resolution of a general meeting of the Club.
  - (iv) To adopt and pursue appropriate methods of raising funds for the accomplishment of the Club's Objects.
  - (v) To co-operate with any other organization for the promotion or accomplishment of the Objects of the Club.
  - (vi) The Club shall oppose any bills, proceedings, regulation, applications or proposals which it may deem prejudicial to the Club's objectives and to expend the Club's money in so doing.
  - (vii) To contract the services of any person or persons for the purposes of carrying out any of the objectives of the Club.
  - (viii) To do all such other things that are or may be incidental to the attainment of the above Objects of the Club.
  - (ix) In construing the forgoing Objects the construction of any clause shall not be limited or restricted in any way or influenced by reference to any other clause or clauses.

## **ALTERATION OF RULES**

- 4 (a) These rules may be altered, added to or rescinded by a resolution at a general meeting. Notice of all proposed alterations, additions or rescissions must be handed to the Secretary in writing. Notice of the proposed alterations, additions or rescissions shall be given to each member by circular or by advertisement in the Club Magazine, at least seven clear days before the meeting. Nothing in this rule shall prohibit the amendment by the general meeting of any proposal that has been specified in the notice.
- (b) No addition to or alterations to the Objects Clause (Clause 3) the Personal Benefit Clause (Clause 33) or the Winding Up Clause (Clause 34) shall be approved by the Club without first having been approved by the Inland Revenue Department and/or by the Registrar of Incorporated Societies.

## **MEMBERSHIP**

- 5 The Club shall consist of:
- (a) All present members of the Club elected to membership pursuant to the Rules of the Club applicable from time to time.
- (b) Any person may be elected to membership by special resolution at a meeting of the Committee if an application form is completed and the appropriate subscription paid.
- (c) Every Club Member will be issued with an annual Membership Card on paying their subscription.
- (d) The Membership Secretary may send to each newly elected member written notice of their election, a copy of the Club Rules and a current Membership Card.

## **MEMBERSHIP CATEGORIES**

- 6 There shall be a subscription rate for each of the following categories:
- (a) Full Member
  - (b) Student member. An applicant who is the status of a student member must supply to the Club identification showing he/she is completing a full time course of study.
  - (c) Long Service member (35 years or more continuous club membership.)
  - (d) Family members. A family membership shall be available to each of more than one member living at the same address. Only one copy of the Club newsletter and only one copy of the Mountaineer may be sent to the one address.
  - (e) Life Members. Life Members are entitled to all the privileges of membership but do not pay an annual subscription. Their election to Life membership must be recommended by the Committee and a Special Resolution must be passed at a General Meeting. The Club may elect a limited number of Life Members in recognition of special and outstanding services having been rendered to the Club.
  - (f) Honorary Members. Honorary Members may be elected, for such period as the Club may determine, in recognition of some special contribution to the Club. Their election to Honorary membership must be recommended by the Committee and a Special Resolution must be passed at a General Meeting.

## **RESIGNATION**

- 7 Any Member may resign their membership, preferably by giving the Secretary notice in writing.

## **EXPULSION**

- 8 The Committee may by special resolution expel or suspend from membership any member wilfully disobeying any of these rules, or guilty of any conduct rendering them unfit in its opinion to be a member of the Club. Before expelling the Member the Committee shall take into account, any statement of their defence.

## **GENERAL MEETING**

- 9 The Annual General Meeting of the Club shall be held in the month of May, to receive reports of the Committee, together with the audited accounts; to elect officers and Committee for the ensuing year, and to transact any other general business of the Club.
- 10 Notice of the Annual General Meeting of the Club and of all Special General Meetings shall be given by circular or by advertisement in the Club Magazine at least seven clear days before the date of such meeting.
- 11 A Special General Meeting of the Club shall be called by the Secretary:-
  - (a) upon receiving a written requisition signed by at least 12 members.
  - (b) when required to do so by a resolution of the Committee.

No other business than that specified shall be dealt with at such Special General Meetings.

## **PROCEDURE AT GENERAL MEETINGS**

- 12 At all General Meetings the chair shall be taken by the President, or if the President is not present, by some member chosen by the meeting. Every member present shall have one vote, and in the case of equality of votes the Chair shall have a second, or casting vote. The quorum at a General Meeting shall be 20 members. Voting shall be by voice, but if any member present so desires the Chair shall call for a show of hands, or if the meeting so desires by ballot.

## **SUBSCRIPTIONS**

- 13 Subscriptions for the coming year are fixed at the AGM in May.

## **PAYMENT OF SUBSCRIPTIONS**

- 14 The subscription year is from 1 June to 31 May. People who join after 1 March do not have to renew their subscriptions until June of the following year.

## **OVERDUE SUBSCRIPTIONS**

- 15 Subscription invoices are sent out in June. If any Member has not paid the annual subscription before the last day of August, a reminder notice will be sent. If the subscription is not paid by the November Committee meeting the Committee may purge the Member's name from the Club Membership list.

## **OFFICERS OF THE CLUB**

- 16 The following officers shall be elected at the Annual General Meeting.
- (a) The Patron
  - (b) The President: who shall serve a two year term.
  - (c) The Vice President: who shall be the Immediate Past President for the year following the election of a new President, and the President-elect for the subsequent year.
  - (d) Secretary
  - (e) Treasurer
  - (f) Membership Secretary
  - (g) Hon. Editor
  - (h) Hon. Auditor
  - (i) Hon. Solicitor
  - (j) Hon. Archivist

## **COMMITTEE**

17 (a) The Committee of the Club shall consist of the following persons:

- i) The President
- ii) The Vice President
- iii) The Secretary
- iv) The Membership Secretary
- v) The Treasurer
- vi) Hon. Editor

A minimum of five members elected at the Annual General Meeting of the Club.

- (b) All members of the Committee shall continue in office until their successors are elected.
- (c) The President or Secretary or any three members of the Committee shall have the power to call meetings of the Committee.
- (d) The Committee shall have full power to regulate and order all proceedings at their meetings in such a manner as they may think fit, and to fill any vacancy caused by retirement or resignation.
- (e) The Committee may co-opt Members as it deems necessary.

## **MEETINGS OF COMMITTEE**

18 Notice of any Committee Meeting shall be given to every member of the Committee by informing them at least forty-eight hours before the time appointed for the meeting of the time and place of such meeting. The quorum of such a meeting shall be four, and the Chair shall have a deliberate and a casting vote. The President, if present, shall be entitled to be Chair; if the President is not present, the meeting shall elect another Chair. Voting shall be by voice, but if any member so desires the Chair shall call for a show of hands.

## **MANAGEMENT BY COMMITTEE**

- 19 The entire management of the Club and its property shall be deputed to a Committee consisting of the Officers listed in Rule 17.

## **DUTIES OF SECRETARY**

- 20 The Secretary shall:-
- (a) Be responsible for the minute book and for ensuring that it contains full and correct minutes of all meetings.
  - (b) Attend generally to all clerical duties in connection with the Club.
  - (c) Control the safe deposit box. (See Cl. 28.)

## **DUTIES OF TREASURER**

- 21 The Treasurer shall:
- (a) Keep all financial records of the Club and such books of account as the Committee shall from time to time require.
  - (b) Keep all entries in such books properly up-to-date.
  - (c) Forward to the Registrar of Incorporated Societies such financial statements as the Registrar shall require.
  - (d) Prepare and produce an Income and Expenditure Account and a Balance Sheet for the Financial Year of the Club and have these audited and presented to the Club at the Annual General Meeting. The Honorary Auditor may advise the Treasurer on the correct preparation of documentation.

## **HONORARY AUDITOR**

- 22 The Honorary Auditor shall not be a member of the Committee. A vacancy occurring in the office of Auditor during the year shall be filled by the Committee.

## **HONORARY SOLICITOR**

- 23 The Honorary Solicitor shall not be a member of the Committee. A vacancy occurring in the office of Solicitor during the year shall be filled by the Committee.

## **COMMON SEAL**

- 24 The Common Seal of the Club shall be kept by the Secretary and shall not be affixed to any document, instrument, deed, writing, paper, or other thing, unless a resolution to that effect has been passed by the Committee. Such Seal shall be affixed by the Secretary in the presence of two other members of the Committee, and the Secretary and two other members aforesaid shall sign such document, instrument, deed, writing, paper or other thing.

## **CLUB BADGE**

- 25 The Committee shall ensure that a suitable Club badge can be supplied to Club Members on request.

## **CHARGES ON MEMBERS**

- 26 (a) The Committee may impose such special fees as may be required to meet the expenses of any trip, instruction course or other activity, upon members participating.
- (b) The Committee may make a charge to members using any Club property or privilege in respect of that user.

## **LIBRARY**

- 27 The Committee may appoint a Librarian and make such conditions as to the management, custody and use of the Club Library as they may consider necessary, and such conditions shall provide that all Club literature shall be housed in a place of safety accessible to the general members of the Club.

## **SAFE DEPOSIT BOX**

- 28 (a) The Club shall hold its important records in a safe deposit box at the Bank that holds its cheque account.
- (b) The Secretary shall arrange all matters regarding the safe keeping of important Club records.
- (c) There shall be a minimum of three key holders.
- (d) Two key holders shall be required to open the deposit box.

## **BORROWING POWERS**

- 29 (a) The Club shall have powers to borrow such amounts and on such terms as it thinks fit and to give as security for the repayment of sums borrowed and interest thereon such security as the Club deem expedient.
- (b) Any decision regarding Club borrowing shall be decided at a General Meeting of the Club.

## **INVESTMENT**

- 30 All funds of the Club shall be paid into the Club's bank account, and any part thereof may, if the Committee by resolution so determines, be invested in manner provided by the "Trustee Act, 1956", or any Act amending or replacing the same, or in any other form of investment authorized by a resolution of a General Meeting of the Club.

## **CONTRACTS**

- 31 No contracts, either written or verbal, may be entered into without said contract having been approved by the Committee on behalf of the Club.

## **KENNEDY LECTURE**

- 32 To the end that any services rendered to the Club by its late Patron William A. Kennedy shall not be forgotten; there shall be delivered annually a lecture to be known as "The W. A. Kennedy Lecture".

## **PERSONAL BENEFIT**

- 33 (a) No member of the Club or any person associated with any member of the club shall receive any income benefit or advantage from his/her membership.
- (b) No member of the Club or any person associated with a member of the Club, shall participate in or materially influence any decision made by the Club in respect of payment to or on behalf of that member or associated person, of any income benefit or advantage.
- (c) Any income paid to a member for services to the Club shall be a reasonable income and must relate to an income being an open market income such as would be paid in an arms length transaction.
- (d) Any income benefit or advantage to any member or any person associated with a member shall be applied to such a member solely in relation to the advancement of the Club and to the Objects of the Club.
- (e) The provision and effects of this clause shall not be removed from these Rules and shall be included and applied in any Rules replacing these Rules.

## **WINDING UP**

- 34 Upon the winding up of the Club, after payment of all its liabilities, the property of the Club shall not be disposed of or distributed by its members of the Club but shall be disposed of in a manner provided by a resolution passed at a general meeting of the Club and failing such resolution the assets of the club shall be vested in the Minister for the time being in charge of such government agency as has control of Alpine Search and Rescue Services in trust for such purpose.